Individual Trustee Report Card

1. Do you understand and respect the different roles and duties of the library director and the trustee board?
   - Yes
   - No

2. Have you attended every board meeting and assigned committee meetings since becoming a trustee?
   - Every meeting
   - Missed some
   - Occasionally

3. Do you prepare and study the materials necessary to be a well informed board participant?
   - Always
   - Frequently
   - Occasionally
   - Seldom

4. Do you regularly read at least one library periodical and consult relevant books or pamphlets?
   - Yes
   - No

5. Do you strive to be aware of the implications of local, state and national legislation? Do you actively lobby at least on the local and state level?
   - Yes
   - No

6. How many library-oriented state and national meetings or library workshops have you attended in the past year?
   - 6 or more
   - 3 or more
   - 1 or more
   - none

7. How many community events or meetings have you attended as a representative of the library in the last year?
   - 6 or more
   - 3 or more
   - 1 or more
   - none

8. Do you accompany the director to budget hearings before governing officials and actively work to gain funding from a variety of sources?
   - Yes
   - No
   - Sometimes

9. Have you visited your local library in the last month?
   - Yes
   - No

10. Have you reviewed the library’s policy manual to make sure you understand the rationale for service and need for revision?
    - Yes
    - No

11. Have you reviewed the library’s goals, objectives and long range plan in the past year?
    - Yes
    - No

12. When visiting other cities and other states, do you visit the local library?
    - Yes
    - No

13. Do you participate in evaluating the library director annually and discussing board expectations?
    - Yes
    - No

14. Have you read Massachusetts library laws and reviewed how these laws affect your responsibilities?
    - Yes
    - No

15. Are you a current member of any professional library associations?
    - Yes
    - No